

Computer Inventory Checklist

Computer Identification

Name: _____ Number: _____

Monitor

Manufacturer: _____

Model Number: _____ Type: _____

Case

Number of 3.5" bays _____ 5.25" bays _____

Manufacturer: _____

Power Supply

Manufacturer: _____

Model: _____

AT _____ ATX _____ Other _____

Power Supply Wattage _____ Number of Molex _____ Number of Berg _____

Motherboard

Manufacturer: _____ Form Factor _____ AT _____ ATX

Model: _____ Bus Speed _____ MHz

Chipset Manufacturer: _____ Model: _____

BIOS Manufacturer: _____ Version: _____

Does the CPU use a socket or a slot? _____ How many CPU socket/slots are there? _____

How many ISA slots are there? _____ How many PCI slots are there? _____

How many EIDE connectors are there? _____ How many floppy connectors are there? _____

How many serial ports are there? _____ How many parallel ports are there? _____

Is there an AGP slot? _____ How many USB ports are there? _____

How many other ports or slots are there? _____ What kind(s) are they? _____

CPU

Manufacturer: _____

Model: _____ Speed _____ MHz

Memory

_____ 30-pin SIMMs _____ 72-pin SIMMs _____ 168-pin DIMMs _____ 160 pin RIMMs

_____ 184-pin RIMMs _____ Others: _____ How many memory slots are there? _____

What is the fastest type of memory supported? _____ What is the maximum memory supported? _____

Computer Inventory Checklist

Hard Drive

Manufacturer: _____

Model: _____ Interface Type _____ IDE _____ SCSI _____

Size _____ Cylinders _____ Heads _____ SPT _____

Floppy Disk Drive

Manufacturer: _____

CD-ROM

Manufacturer: _____

Model: _____ Speed: _____

Interface Type _____ IDE _____ SCSI _____

Video Card

Manufacturer: _____

Model: _____

Memory _____ MB ISA _____ PCI _____ AGP _____ On Board _____

Sound Card

Manufacturer: _____

Model: _____

ISA _____ PCI _____ On Board _____

Mouse

Manufacturer: _____

Model: _____

Type: _____ PS/2 _____ Serial _____ USB _____

Keyboard

Manufacturer: _____

Model: _____

Connector _____ 5-pin DIN or _____ 6-pin mini DIN _____ USB _____

Network Interface Card (NIC)

Manufacturer: _____

Model: _____

Type of connection: _____ 10BaseT _____ 100BaseT _____ 1000BaseT _____

Computer Setup Checklist

1. _____ Inventory Sheet completed and all parts accounted for.
2. _____ Case prepared and power supply installed.
3. _____ The power supply is set to the proper input voltage of your country or region, for example 110/115/120v AC (North America) or 220/240/250v AC (Europe and other regions of the world).
4. _____ All drivers are properly installed and jumpers set correctly to Master/Slave settings.
5. _____ Motherboard jumper settings are correct, if changed from the original settings.
6. _____ CPU and cooling fan installed.
7. _____ All memory chips are installed correctly.
8. _____ Faceplate and standouts installed.
9. _____ Motherboard secured.
10. _____ Lead Wires connected.
11. _____ Power switch is off and power supply connectors are connected properly to all components.
12. _____ All cables and ribbons are correctly connected and secured.
13. _____ The expansion boards are fully inserted in appropriate slots.
_____ Video Card _____ Sound Card _____ NIC Card _____ Other
14. _____ A keyboard, monitor and mouse are properly attached.
15. _____ Your CMOS/BIOS is the right version, supports the drive you have installed, and the parameters are entered correctly.
16. _____ CMOS setup correctly. Boot order set to: CD-ROM, Floppy, IDE-0
17. _____ There are no device conflicts (for example, two expansion boards sharing the same IRQ).
18. _____ POST error codes are OK.
19. _____ Operating system ready to load.